

Order of the Secret Monitor  
Province of Surrey  
**MEMBERSHIP AND ATTENDANCE REPORT**

To be completed by the Conclave Secretary and handed to the Prov G Visitor on the day of the Meeting

Conclave No

Conclave Name

Date of Meeting

**Membership**

Number of Subscribing Members	
Number of Past Rulers of the Conclave	
Number of other Past Rulers in the Conclave	

**How many of the Previous Six Meetings has the Present Supreme Ruler attended?**

**Attendance at Today's Meeting**

(Do not include Official Visitors in these figures, unless they are subscribing members of the Conclave)

Ref	Details		
A	Subscribing Members present (including candidates)		
B	Visitors present		
C	Others present (Hon Members, Guest Organist, etc)		
D	Total present: A + B + C		
	Number in A who are Past Rulers		
	Number in D who dined		
	Appointed Officers Absent (If installation meeting, those in office before investiture)		
	Office	Name	Reason (I, B, D, H, M, X) *
Comments			

I = Illness      B = Business      D = Domestic      H = Holiday      M = Other Masonic  
X = Unknown (no apology)